



## **POLICIES AND PROCEDURES 2017**

### **HOUSING**

Housing in a furnished apartment in the city center, with up to three other students, within walking or bus distance to school and markets, will be provided from Jul 1 to July 31. Utilities are included. Meals and food are not included, but each apartment has a furnished kitchen. You will be responsible for maintaining the apartment (i.e., regular cleaning) and it must be left in the condition in which you received it. You will be required to sign a rental agreement with a local property management agency; any and all issues around the apartment must be resolved directly with the agency.

### **ACADEMICS**

This is an academic program, whether or not your home institution is granting credit or approving this to satisfy degree requirements. You are expected to attend classes and participate fully in the life of the program. This is designed to be an intensive and rewarding experience for students who are serious about studying the social sciences. Please do not use this as an excuse to spend the summer abroad!

Satisfactory academic progress is defined as attending at least 75% of class meetings and maintaining a passing grade (C or better). Students who fail to maintain satisfactory progress are subject to expulsion from the program and housing. Students at risk of failing to maintain satisfactory academic progress will be notified in advance and will be given the opportunity to improve their standing.

A certification of completion, including the final percentage and letter grades as per the syllabus, will be issued upon completion of the course.

### **HEALTH AND SAFETY**

Plan to bring an adequate supply of any prescription or over-the-counter medications or medical supplies that you require. This is important: medications/supplies cannot be shipped internationally, and not everything available in the US is available in Florence, so even if you can get it easily in the US without a prescription, you may not be able to get it in Italy.

Pharmacists in Italy can give advice about routine complaints, but they cannot write prescriptions and will not issue prescription drugs (including antibiotics and birth control pills) without a prescription from an Italian doctor. If you have to see a doctor it will be under the terms of your insurance coverage, so be sure to plan accordingly when you select your insurance.

## **HEALTH AND SAFETY (continued)**

Florence is a generally safe place, with relatively little violent crime. Petty crime, however, is common, so please use your 'city sense' while you are onsite. When foreign students are victims of theft, assault, or injury, alcohol is commonly a factor. Please always use your best judgment to minimize the risk of accident or injury.

## **CODE OF CONDUCT**

As an ethnographer, you are more than just an ordinary student. Ethnographic research is first and foremost about relationships: between you and the local community, between you and your individual informants. Making these relationships work will require effort on your part. It is impossible to enumerate all of the cultural differences that you will encounter in Italy, but be prepared to adopt an attitude of humility in respect to cultural differences. This is one of the most important ethnographic techniques that you can learn.

When you are in a foreign country you are subject to that country's laws and justice system. If you are arrested for breaking the law in Italy neither the US Consulate nor the Florence Field School can do anything for you. Review the information available from the US State Department's website:

<https://travel.state.gov/content/passports/en/country/italy.html>

## **WEEKEND TRAVEL**

Plan to do your other travelling before or after the course, **not** on the weekends during the course. You will need this time in Florence to complete the ethnographic research that is an essential part of the course. If you are thinking of this course as an opportunity to do other things (travel, party, meet up with friends in other programs, etc.), please reconsider attending. Instead, if you are attracted by the idea of working closely in the field with an experienced ethnographer, then this could be the best course you ever take.

**If you have any questions or concerns at any time, please contact:**

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